

MILAM COUNTY EMERGENCY SERVICES DISTRICT NO. 1

MINUTES

A Regular Meeting of the Board of Emergency Services Commissioners of Milam County Emergency Services District No. 1 was held on Tuesday April 2nd, 2024, 7:00 P.M. at the Milano Civic Center, 120 W Ave E, Milano, TX 76556.

The following Commissioners were present

STEPHEN HANEL
KAIN DODD
KIMBERLY KNAPEK
MIKEL REED
REBECCA GERREN

The following agenda items were considered, reviewed, discussed, and action may be taken as appropriate:

- 1) A quorum will be established, and the meeting of Milam County ESD #1 will be called to order.
A quorum was present with all board members in attendance. President Kain Dodd called the meeting to order at 7:00p.m..
- 2) Pledge allegiance to the American and Texas Flag.
- 3) Recognition of citizens and Citizen Comments.
No citizens were present.
- 4) Consider the minutes of previous Milam County ESD #1 board meetings. Act on any corrections, changes, or approval of said minutes.
The minutes of the previous regular meeting held on March 19th, 2024 were presented by Commissioner Kain Dodd. There were no additions, corrections, or amendments to the minutes. Commissioner Gerren made a motion to approve the minutes, seconded by Commissioner Knapek. all were for. none were opposed. motion passed.
- 5) Reports from Special Committees
 - a. EMS Contract Committee - Mikel Reed and Kain Dodd
Commissioners Dodd and Reed met with AMR on April 1st. The meeting was well received by all parties present.

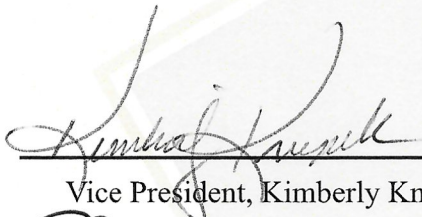
- b. Station Committee - Stephen Hanel and Rebecca Gerren
The station committee will tour Milam and Robertson County EMS stations.
 - c. Communications Committee - Stephen Hanel and Kain Dodd
The Milam County Communications Committee currently does not have any meetings scheduled.
 - d. Fire Department Liaison Committee - Kimberly Knappek and Mikel Reed
Commissioner Reed met with Gause VFD on April 1st. Commissioner Reed and Knappek will meet with Thorndale VFD next.
- 6) Review Interlocal Agreement between the District and the Milam County Central Appraisal District.
Per Section 6.078 of the Texas Tax Code an Interlocal Agreement between the District and the Appraisal District is not necessary at this time. A motion was made by Commissioner Hanel and seconded by Commissioner Reed for the District to notify the Appraisal District of our newly formed Emergency Services District via letter with a map of the Districts boundaries that meet Section 6.078 requirements. All were for, none were against, the motion passed.
 - 7) Discuss creation of a website for the District that meets SB2 and HB305 requirements.
The District has received 2 quotes for a website creator. A motion was made by Commissioner Dodd and seconded by Commissioner Reed to table agenda item #7 until the next meeting. All were for, none were opposed, the motion passed.
 - 8) Discuss creation of a Milam County ESD #1 logo/patch.
Commissioner Dodd is still working with a logo designer. He will present a draft at a later date for review.
 - 9) Report on status of Treasurers fiduciary bond to be set by the County Judge and filed with the Milam County Clerk.
Treasurer Reed will move forward once he has the minutes from Commissioners Court.
 - 10) Review, revise, and approve a request for proposal for certified public accounts to conduct audits for District and contractor(s) to District.
The District reviewed a quote from ORW CPA. A motion was made by Commissioner Hanel and seconded by Commissioner Reed to table agenda item #10. All were for, none were opposed, the motion passed.
 - 11) Set the fiscal year for the District's operations.
The Board discussed setting the District on a fiscal or calendar year. A motion was made by Commissioner Knappek and seconded by Commissioner Dodd to table agenda item #11.

- 12) Selecting depository bank for District accounts and action related to signatory authority for the same.
Treasurer Reed will take a copy of the previous meeting minutes to the bank and request an application.
- 13) Review, discuss, and take appropriate action on insurance quotes for the District.
President Dodd has not received any additional insurance quotes for the District. He will report back to the board at the next meeting.
- 14) Report on status of ESD Commissioner training certificates from the 2024 Texas State Association of Fire and Emergency Districts (SAFE-D) Conference.
Commissioner Gerren confirmed she submitted her training certificates for CE credit. This confirms all board members have submitted their training certificates for CE credit.
- 15) Adjourn.
A motion was made by Commissioner Hanel and seconded by Commissioner Reed to adjourn. All were for, none were opposed, the meeting was adjourned at 8:00 p.m..


The above and foregoing Minutes for Tuesday, March 19th, 2024 have been examined and approved in an Open Meeting of the Milam County Emergency Services District No. 1.

Statement of Approval

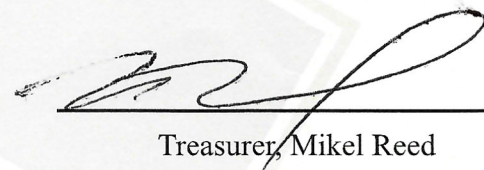
Date: 4/16/24




Vice President, Kimberly Knapik




President, Kain Dodd



Treasurer, Mikel Reed



Secretary, Rebecca Gerren



Assistant Treasurer, Stephen Hanel

Supporting documents may be obtained by Public Information Request.